

# Work Hub Performer Extension

Install guide for Chrome and Microsoft Edge

## Purpose

The extension helps performers open task links, follow task steps, track elapsed task time, capture screenshot proof, and submit feedback for review.

## Before You Start

- 1 Use Chrome or Microsoft Edge on desktop.
- 2 Download the Work Hub Performer Extension Kit from the Perform Tasks page.
- 3 Unzip the downloaded file. You should see a folder named extension with manifest.json inside it.

## Install In Chrome Or Edge

- 1 Open a new browser tab and go to `chrome://extensions`.
- 2 Turn on Developer Mode using the toggle in the top-right area.
- 3 Click Load unpacked.
- 4 Select the unzipped extension folder, not the zip file.
- 5 Confirm that Work Hub Performer appears in the extensions list.
- 6 Pin the extension from the browser toolbar for easier access.

## Use The Extension

- 1 Open the Work Hub performer dashboard and keep the website server or live site available.
- 2 Click the Work Hub Performer extension icon.
- 3 Choose an available task and click Start Task.
- 4 The task link opens in a new browser tab automatically.
- 5 Complete the listed steps.
- 6 Capture screenshot proof if the task requires it.
- 7 Fill the feedback questions and submit the proof package.

## Privacy Boundary

- 1 Monitoring is task-scoped. It starts only after the performer starts a task.
- 2 The MVP records active task tab changes, page activity counts, elapsed time, and screenshots captured by the performer.
- 3 It does not monitor the whole device, files, passwords, private messages, or unrelated browser activity.

## Troubleshooting

- 1 If the task list does not load, refresh the extension popup and confirm the Work Hub website is reachable.
- 2 If screenshots fail, keep the task tab active and try again.

- 3 If Chrome says the extension is unsafe, confirm you selected the unzipped extension folder from Work Hub.
- 4 For production, publish the extension through Chrome Web Store or Microsoft Edge Add-ons so users can install it directly.

## **Production Note**

Manual install is suitable for local testing and early pilots. For public launch, the extension should be packaged, reviewed, and published through official browser extension stores. The website button can then be changed from Download Extension Kit to Install From Store.